



**Memorandum of Understanding
Offered to Bethany University Students**

Agreement between incoming Bethany University Students and

BRANDMAN UNIVERSITY - MONTEREY CAMPUS, CA

July 25, 2011 – August 1, 2012

Brandman University is a non-profit university within the Chapman University system that focuses on working adult students. Brandman University offers programs online and at 25 campuses throughout California and Washington; the nearest campus to Bethany University is located in Monterey. Brandman University is accredited by the Western Association of Schools and Colleges (WASC), and education as well as credential programs are accredited by the California Commission on Teacher Credentialing (CCTC). This Memorandum of Understanding (MOU) is for students in two of Bethany University's graduate education programs: M.A. in Education with Teaching Credential Emphasis (Multiple Subject) and M.A. in Education with Teaching Credential Emphasis (Single Subject), for these students may be interested in transferring to Brandman University's Master of Arts in Teaching (MAT) in Elementary Education with 2042 Multiple Subject Credential Program and Master of Arts in Teaching (MAT) in Secondary Education with 2042 Single Subject Credential. Undergraduate assistance will be addressed in the final section of this MOU.

CONTACT INFORMATION FOR INTERESTED MAT STUDENTS

Bethany University students desiring to apply to Brandman University's MAT programs should contact:

- A. Cynthia Walker, Senior Academic Advisor
Brandman University, Monterey Campus
99 Pacific Street, Suite 375, Monterey, CA 93940
(831) 647-3720; (831) 373-0945
cwalker@brandman.edu

- B. Jerry Edelen, Campus Director
Brandman University, Monterey Campus
99 Pacific Street, Suite 375, Monterey, CA 93940
(831) 647-3726; (831) 373-0945
edelen@brandman.edu

- C. Brandman University
Office of Admission
16355 Laguna Canyon Road
Irvine, CA 92618

APPLICATION and ADMISSIONS INFORMATION FOR INTERESTED MAT STUDENTS

If Bethany students wish to apply for either of the MAT programs to attend Fall, 2011 classes, the following is the required timeline of activities:

- A. Prospective students need to attend an information session at 4:30 p.m. on any Tuesday at Brandman University's Monterey Campus, 99 Pacific Street, Suite 375, Monterey, CA. To further assist Bethany students, if they are unable to attend a scheduled information session, they can call (831) 373-0945, and an individual appointment with an advisor will be scheduled.

- B. A prospective MAT graduate student at Brandman University must demonstrate a readiness to succeed in graduate-level academic coursework by satisfactorily fulfilling one of the following admission options. All graduate admissions options listed below require an earned baccalaureate degree from a regionally accredited institution. Specific program admission requirements must also be met. Admission to the MAT programs may be achieved by completing the following requirements:
 - a) Option One: A 3.0 grade point average (GPA) calculated over the most recent 30 graded semester (45 quarter) credits completed in either a baccalaureate or post baccalaureate program, including credits earned toward a credential. All credits used for GPA calculation must be from a regionally accredited institution.

 - b) Option Two: A GPA between 2.5 and 2.99 (MAE/MAT requires 2.75-2.99) calculated over the most recent graded 30 semester units (45 quarter) credits completed in either a baccalaureate or post baccalaureate program, including credits earned toward a credential. All credits used for GPA calculation must be from a regionally accredited institution. In addition, a satisfactory score on an accepted graduate admissions exam such as the Graduate Record Exam (GRE), the Graduate Management Test (GMAT), The California Subject Examinations for Teachers (CSET) or the Miller Analogies Test (MAT). Consult program for acceptable admissions tests and scores.

 - c) Option Three: An earned master's degree or higher from a regionally accredited institution.

 - d) Option Four: Submission of a portfolio of evidence that shows adequate preparation for graduate studies. The portfolio will contain: writing samples that show graduate level communications and analytical skills; a detailed resume showing professional development and achievements; awards; professional recognition; letters of reference from persons who can attest to the applicant's ability to do graduate level work; and a letter of explanation detailing the reasons the student believes he or she is a good candidate for graduate study in the discipline requested. If the portfolio meets substantive approval of the reviewers, the applicant may be invited for an interview. The reviewers will forward their recommendation to the Brandman University admissions committee. The decision of the Brandman University Graduate Admissions Committee will be final.

- C. Submit a completed application online at brandman.edu (Applying online will waive the \$50 application fee).
- D. Gather official transcripts and other required application packet documents explained during the information session. International applicants or domestic applicants with transcripts from international institutions must also submit foreign transcripts.
- E. Schedule and meet with an advisor to submit official transcripts and other required documents to complete the application packet by the time classes start on August 29, 2011. Other documents include:
- a) A passing score on the California Basic Education Skills Test (CBEST). Multiple subject students may submit the CSET exam with all four areas passed to meet the CBEST prerequisite admission requirement.
 - b) A passing score on the California Subject Examinations for Teachers (CSET). Multiple Subject credential applicants must provide evidence that they have registered for, have taken or have passed the appropriate subject matter examination (CSET) prior to admission to the program. Single Subject applicants must provide evidence of having subject matter competency through academic coursework or must provide evidence they have registered for, have taken, or have passed some portion of the appropriate subject matter examination (CSET or Praxis) prior to admission to the program.
 - c) A letter from Bethany University's Education Department attesting to the applicant's good standing in their program. Such a letter should be written on institutional letterhead by the dean, the department chair, the director of teacher education, or some other person in a similar position.
 - d) Applicants using the Brandman University Admissions Option Two must possess a GPA between 2.75 and 2.99 in the last 30 graded semester credits (45 quarter units) in either a baccalaureate or post baccalaureate program, including credits earned toward another credential, to be admitted to the graduate MAT degree program and must have a passing score on one of the examinations noted below:
 - Graduate Record Examination (GRE): any two of the three GRE scores (Verbal, Quantitative or Analytical Writing) may be used to meet graduate admissions standards for the MAT. The minimum acceptable score for the Verbal and Quantitative sections is 450. The minimum acceptable score for the Analytic Writing is 4.5.
 - Miller Analogies Test (MAT): achieve a minimum scaled score of 403.
 - Subject Matter Competency Examination: earn passing score on all subsets of the appropriate content area CSET. Exceptions are Foundational Level General Math where only subtests I and II are required and Foundational Level Science where only subtests I and II are required.

- e) Applicants electing to use Option Four for admission to the MAT program with a GPA lower than 2.5 must also fulfill all exceptional admit criteria outlined in the catalog.
 - f) Three Recommendations for Teacher Preparation Forms from individuals who are familiar with the applicant's academic/professional ability to undertake graduate study.
 - g) A letter of completion on institution letterhead and/or from registrar's office if currently completing a baccalaureate degree from Bethany.
 - h) A statement of intent explaining what teaching means to the student and why the student thinks he/she would be successful in this profession.
- F. If a student has been approved for financial aid, request Free Application for Federal Student Aid (FAFSA) report to be sent to Brandman University using Federal School Code: 041618. Complete and submit required financial aid documents. Check mail and Brandman email for verification or requests for additional information. Check status of financial aid awards on Web Advisor. Accept or decline funds that have been awarded. Upon acceptance of aid, complete Entrance Counseling and sign a Master Promissory Note.
- G. Register for classes if approved to do so.
- H. Admissions will notify prospective students of final admission status.
- I. Bethany students will have the opportunity to utilize the professional coaching services available to students during the first two sessions at Brandman.

TUITION and FEES

A comparison of Bethany University and Brandman University's graduate tuition is shown below. Brandman tuition rates are for the 2011-2012 academic year.

	BETHANY UNIVERSITY	BRANDMAN UNIVERSITY
Credential/MAE Tuition	\$515 per credit	\$570 per credit (Monterey)
M.A. with Multiple Subject Credential	M.A. in Education with Teaching Credential Emphasis (Multiple Subject) Program: 35 credits: \$18,025.	Master of Arts in Teaching (MAT) in Elementary Education with 2042 Multiple Subject Credential Program: 40-49 credits (not including prerequisites): \$22,800. - \$27,930.
M.A. with Single Subject Credential	M.A. in Education with Teaching Credential Emphasis (Single Subject) Program: 35 credits: \$18,025.	Master of Arts in Teaching (MAT) in Secondary Education with 2042 Single Subject Credential Program: 40-49 credits (not including prerequisites): 22,800. - \$27,930.

ACADEMIC CREDIT/PROGRAMS

Graduate

Brandman University's MAT in Elementary Education and MAT in Secondary Education courses are offered in a blended format during the evenings at the Monterey campus on an 8-week session schedule. Some classes will also be available fully online. Since Bethany University is also accredited by WASC and the Single Subject and Multiple Subject Credential Programs are accredited by CCTC, Brandman University agrees to do the following:

- A. Accept graduate credits from coursework with a grade of A or B from Bethany University's M.A. in Education with Teaching Credential Emphasis (Multiple Subject) program into Brandman University's Master of Arts in Teaching (MAT) in Elementary Education with 2042 Multiple Subject Credential Program with the stipulations that 12 units must be completed with Brandman University prior to directed teaching and that directed teaching will need to be completed through Brandman University with approved Brandman faculty.
- B. Accept graduate credits from coursework with a grade of A or B from Bethany University's M.A. in Education with Teaching Credential Emphasis (Single Subject) into Brandman University's Master of Arts in Teaching (MA) in Secondary Education with 2042 Single Subject Credential Program with the stipulations that 12 units must be completed with Brandman University prior to directed teaching and that directed teaching will need to be completed through Brandman University with approved Brandman faculty.

Since this MOU is only for the 2011-2012 academic year, Bethany students who do not complete coursework or "stop out" are not guaranteed completion under this MOU agreement.

BRANDMAN UNIVERSITY'S MASTER OF ARTS (MAT) IN TEACHING: ELEMENTARY EDUCATION WITH 2042 MULTIPLE SUBJECT CREDENTIAL PROGRAM

The MAT in Elementary Education program includes the required coursework for a 2042 Multiple Subject credential, preparing students to teach all subjects in a California self-contained classroom (K-12). This program is for students who wish to begin their teaching career in a self-contained classroom (K-12) by earning both a master's degree and teaching credential and is typically sought by those who wish to teach in a California elementary school (K-6).

Required Coursework: Please note that the required Prerequisites for the credential are completed outside of the degree program.

Prerequisites (12 credits)

- EDUU 395: Education Field Experience (3 credits)
- EDUU 413/513: Student Health and Safety (2 credits)
- EDUU 414/514: Physical Education for Elementary Teachers (1credit)
- EDUU 451/551*: Educational Application of Computers, Level One (3 credits)
- PSYU 323: Child Development (3 credits)

Introductory Block (10 credits)

- EDUU 510: Introduction to Teaching (3 credits)
- EDUU 511: Collaboration for Inclusive Schooling (3 credits)
- EDUU 512: The Art and Craft of Teaching (3 credits)
- EDUU 542: Evaluating Teaching Performance Expectations (1 credit)

Content Area Block (12 credits)

EDMU 520: Literacy and Language in K-8 Classrooms I (3 credits)

EDMU 521: Literacy and Language in K-8 Classrooms II (3 credits)

EDMU 522: Mathematics and Science in K-8 Classrooms (3 credits)

EDMU 523: History, Social Science and Visual/Performing Arts in K-8 Classrooms (3 credits)

Capstone Course (3 credits)

EDUU 540: Wisdom Through Practice (3 credits)

Directed Fieldwork (9 credits from the following)

EDMU 580**: Supported Teaching (3 credits)

EDMU 582**: Directed Teaching I (3 credits)

EDMU 583**: Directed Teaching II (3-6 credits)

Advanced Core Courses (15 credits)

EDUU 600***: Research and Evaluation (3 credits)

EDUU 606: Seminar in Learning Theory (3 credits)

EDUU 609: Seminar in Curriculum Studies & Assessment (3 credits)

EDUU 610: Teacher as Scholarly Practitioner (3 credits)

EDUU 611: Action Research Development (3 credits)

Total Credits (not including Prerequisites): 40-49

-If student teaching is waived because candidates are completing the MAT program under the Early Completer option or the SB-57 Option student teaching credits and EDUU 542 credits are not required to be replaced in the degree.

* A waiver of the technology requirement may be granted upon successful completion of both subtests of the CSET Preliminary Educational Technology Exam, documentation of completion of regular education computers in education coursework from an accredited college or university, or submission of an electronic portfolio (under certain conditions).

** Subject matter competency must be met prior to enrollment in the required fieldwork component for the credential.

*** EDUU 600 must be taken prior to EDUU 610.

BRANDMAN UNIVERSITY'S MASTER OF ARTS (MAT) IN TEACHING: SECONDARY EDUCATION WITH 2042 SINGLE SUBJECT CREDENTIAL PROGRAM

The MAT in Secondary Education program includes the required coursework for a 2042 Single Subject credential, preparing students to teach in a specific content area (K-12). This program is ideal for students who wish to begin their teaching career in a California departmentalized classroom – teaching a single subject like math or English - with both a teaching credential and a master's degree and is typically sought by those who wish to teach at the middle school or high school level.

Required Coursework: Please note that the required Prerequisites and fieldwork component for the credential are completed outside of the degree program.

Prerequisites (11 credits)

EDUU 395: Education Field Experience (3 credits)

EDUU 413/513: Student Health and Safety (2 credits)

EDUU 451/551*: Educational Application of Computers, Level One (3 credits)

PSYU 324: Adolescence (3 credits)

Introductory Block (10 credits)

EDUU 510: Introduction to Teaching (3 credits)

EDUU 511: Collaboration for Inclusive Schooling (3 credits)

EDUU 512: The Art and Craft of Teaching (3 credits)

EDUU 542: Evaluating Teaching Performance Expectations (1 credit)

Content Block (12 credits)

EDSU 530: Theories, Methods and Materials for Teaching English Language Learners (3 credits)

EDSU 531: Secondary Instructional Strategies for Language/Culturally Diverse Classrooms (3 credits)

EDSU 532: Effective Literacy for Single Subject Candidates (3 credits)

EDSU 533: Content Specific Strategies for Single Subjects (Series) (3 credits)

Capstone Courses (3 credits)

EDUU 540: Wisdom Through Practice (3 credits)

Directed Fieldwork (9 credits from the following)

EDSU 590**: Supported Teaching (3 credits)

EDSU 592**: Directed Teaching I (3 credits)

EDSU 593**: Directed Teaching II (3-6 credits)

Advanced Core Courses (15 credits)

EDUU 600 ***: Research and Evaluation (3 credits)

EDUU 606: Seminar in Learning Theory (3 credits)

EDUU 609: Seminar in Curriculum Studies & Assessment (3 credits)

EDUU 610: Teacher as Scholarly Practitioner (3 credits)

EDUU 611: Action Research Development (3 credits)

Total Credits (not including Prerequisites): 40-49

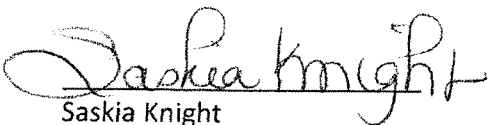
If student teaching is waived because candidates are completing the MAT program under the Early Completer option or the SB-57 Option student teaching credits and EDUU 542 credits are not required to be replaced in the degree.

* A waiver of the technology requirement may be granted upon successful completion both subtests of the CSET Preliminary Educational Technology Exam, documentation of completion of regular education computers in education coursework from an accredited college or university, or submission of an electronic portfolio (under certain conditions).

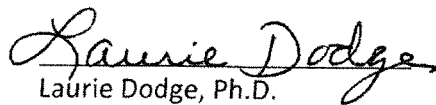
** Subject matter competency must be met prior to enrollment in the required fieldwork component for the credential.

*** EDUU 600 must be taken prior to EDUU 610.

Approved by



Saskia Knight
Vice Chancellor for Enrollment and
Student Affairs
Brandman University



Laurie Dodge, Ph.D.
Associate Vice Chancellor of
Institutional Assessment & Planning
WASC Accreditation Liaison Officer
Brandman University



Tim Powell
Provost, Bethany University